EAST WILLIAMSTON COMMUNITY COUNCIL

Clerk: Mrs Jane Clark-Davies, ‘Cobwebs’ 38 Kiln Road, Johnston, Haverfordwest, SA62 3PF

Tel: 01437 621850 or 07980 303996 E-mail: [clerk@eastwilliamstoncommunitycouncil.gov.uk](mailto:eastwilliamstoncc@gmail.com)

30th May 2025

Dear Councillor

You are hereby summoned to attend an Ordinary meeting of Council to be held at the East Williamston Community Hall on Thursday 5th June 2025 at 7.00pm. If you wish to join the meeting remotely, please contact me**.**

Yours faithfully

Jane Clark-Davies

**Jane Clark-Davies**

**A G E N D A**

1. To receive apologies for absence.
2. To receive Members’ Declarations of Interest in respect of the business to be transacted.
3. To confirm and sign the minutes of the Council meeting held on 8th May 2025.
4. Matters arising from the Minutes of the meeting of 8th May 2025
5. Public participation in meeting (limited to 15 mins).
6. Planning Applications: **None received to date.**
7. Financial matters –
8. Bank balances as of 31st May 2025
9. Update on accounts to 31st May 2025

8. Accounts for Payment: –

a) Mrs J Clark-Davies – June salary £299.60

b) PAYE for June £74.80

c) Google monthly subscription £1.59

d) JN Williams – grass cutting for April £924.00

f) Matthew Craig Associates – internal audit 2024-25 £150.00

9. To consider report of Internal Auditor for accounts 2024-25.

10. To approve Annual Return figures and Governance statements etc for accounts 2024-25.

11. Update on play areas and June reports including informing Broadmoor

community about closure of play park.

12. To consider new Model Financial Regulations from OVW.

13. To consider revised quote from Zurich Insurance.

14. Correspondence received:

a) PCC Living in Pembrokeshire Survey.

b) PCC response from Planning Enforcement Officer on Broadmoor hedge issue.

c) LCW Bike Course, Maps end event update.

d) Visit Pembrokeshire Community Fund.

e) OVW E-Bulletin.

f) OVW Improving the administration and enforcement of Council Tax in Wales.

g) Kathy Talbot request for replacement casing for defibrillator outside the Community Hall.

h) OVW Training Dates June to July.

i) PCC Hywel Dda Arts Referral Programme.

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15. To receive report of County Councillor Jacob Williams.

16. To receive items of business submitted by Councillors.

17. Date of next meeting.